



State of Connecticut
Department of Economic and
Community Development

Compliance Office & Planning/Program Support

All Sponsors – Section 8 Program

Notice: COPS 07-19

Distribution Date: August 20, 2007

Effective: Immediately

SUBJECT: HUD HANDBOOK 4350.3 REV-1, CHANGE 2

HUD released the long-awaited 4350.3 Revision 1, Change 2 on July 18, 2007. Subsequently, on July 27, 2007, a new version of the handbook was reissued on HUDClips: http://www.hudclips.org/sub_nonhud/cgi/newsdoc_run.cgi.

All Section 8 property managers must begin using the HUD Handbook 4350.3 REV-1, Change 2 now. HUD extended a 90-day implementation timeframe for those changes that affect site software. **Changes that do not affect site software or TRACS are effective immediately** and must be communicated and incorporated as quickly as possible.

The Connecticut Housing Finance Authority and Ross Business Development (RBD) will be offering a full-day training session on September 26, 2007 at the Sheraton Hartford Hotel to provide participants with information about the changes to the handbook. After the “Change 2” discussion, RBD will also provide new information about EIV. The release of the EIV update in June added new functionality and changed the certification methods. The class includes information about obtaining access and using EIV reports.

The cost will be \$199 per person, and we encourage all sponsors to send at least one employee to the training session. To register, fax the attached registration form to (770) 426-9159 or (770) 424-5412 or register online at larue.marin@rbdnow.com.

If you have any questions, please contact Michael Santoro at (860) 270-8171 or Ron Poulin at (860) 270-8197.

Attachment